



CREDIT CARD AUTHORIZATION FORM FOR EVENTS

We are delighted that you have selected the Hilton Chicago/Oak Brook Hills Resort & Conference Center to host your event. Please provide all the information requested below so that we may process the charges for your event. We ask you to please sign and date the form before submission. Please return the completed form.

Cardholder Information

Account number: _____

Card type: Visa MC Amex Diners/CB Discover JCB

Account type: Individual (personal credit card)

Corporate | Company Name: _____

Name on the Credit Card: _____ Exp. date: _____

Address: _____
(where statement is mailed)

City, State and Zip: _____

Phone number: _____ E-mail: _____

Event Information

Event name: _____

Company (if applicable): _____

Phone number: _____ E-mail: _____

Event date: _____

I certify that all information is complete and accurate. I hereby authorize Hilton Chicago/Oak Brook Hills Resort & Conference Center to collect payment for all charges related to the event listed above processing a charge to the credit card listed above.

Cardholder name: (Printed) _____

Cardholder signature: _____ Date: _____